



SUNSET MATCH CLUB BY-LAWS

RE-ORGANIZED ON SEPTEMBER 19, 2021 & APPROVED ON OCTOBER 23, 2021

REVISED & APPROVED ON SEPTEMBER 10, 2022

REVISED & APPROVED ON SEPTEMBER 10, 2023

REVISED ON JULY 28, 2024 & APPROVED ON SEPTEMBER 8, 2024

I. ORGANIZATION

- A. This organization shall be known as the SUNSET MATCH CLUB.
- B. The club's purpose is to provide a social club that has fun bowling through challenge matches conducted with similar groups at other centers within the state of Nevada and its neighboring states, as well as, has fun in each other's company at pre-match breakfasts, post-match dinners, away match cocktail parties, away match ice cream socials, club picnics and the like.
- C. The club, when it can, will also try and assist in building teams for state and local tournaments that the club members may be interested in.
- D. This shall be a non-profit organization, and to that end, funds may be expended to the betterment of the club upon a vote of the Board of Directors and the Membership.
- E. Our organization shall be considered both a MANAGED LEAGUE and a TRAVEL LEAGUE by USBC guidelines.

II. BOARD OF DIRECTORS & COMMITTEES

- A. The Board of Directors shall consist of the Matchmaker, President, Vice-President, Secretary/Treasurer, Sergeant-at-Arms, Membership Coordinator and Promotional Sales Coordinator.
- B. TERMS OF OFFICE shall be:
 1. Three years for the positions of Matchmaker, President and Secretary/Treasurer who must have been a club member in good standing for at least three years.
 2. Two years for the positions of Vice-President, Sergeant-at-Arms, Membership Coordinator and Promotional Sales Coordinator who must have been a club member in good standing for at least one year.
 3. If a board member steps down, a new board member will be elected to that position for the remainder of the original term.
 - a) *A special membership meeting will be called to elect a new board member if a board member steps down before the end of their term.*
 - b) *If the President steps down in the middle of the term, the Vice-President will fulfill the remainder of the term, and the Vice-President position will be elected at the special membership meeting.*
 - c) *A board member may step down early to run for another position on the board, if they choose to.*
- C. A married couple or a couple living together cannot both be holders of the offices of President, Vice-President, Secretary/Treasurer and Promotional Sales Coordinator.
- D. BOARD OF DIRECTORS DUTIES:
 1. MATCHMAKER: Is considered the League Manager and shall schedule all our league matches and team and bowling assignments for each match. Shall keep a record of all matches through our website and BLS as bowled by our membership and maintain the record of their averages for use in those matches. Will assist in the accounting of the Club but cannot be a signer on any financials. Will handle all correspondence to other Match Clubs and to Membership.

a) *ASSISTANT MATCHMAKER: Shall be appointed by the Matchmaker to assist the Matchmaker with securing accommodations for when our league travels and will represent the Club and take on the Matchmaker duties when the Matchmaker cannot. This position is not considered part of the Board of Directors so a member of the Board of Directors (not the Matchmaker) can also hold this position.*

(1) The Assistant Matchmaker will receive 50% of the Matchmakers hotel reimbursement benefit if acting as Matchmaker at an away match.

2. PRESIDENT: Will preside over regular meetings for the purpose of conducting the business of the Club. Will create and appoint members to any committees the Board of Directors or Membership deem necessary to the business of the club and will serve as a member on all those committees. Will assist in the accounting of the Club and is to be the second signer on all financials.

3. VICE-PRESIDENT: Will act on behalf of the president in their absence. Shall work with our Club Membership Coordinator to ensure that Prospective Members have read and understand the by-laws and expectations prior to being voted on for membership. Shall work with our Promotional Sales Coordinator and Sergeant-at-Arms on handling our Match Raffles collecting, King & Queen of the Splits Bowling Pins, King & Queen of the 5 Pin Bowling Pins and Handing Out our 200+ & 40+ Pins. Shall assist the Sergeant-at-Arms as the collector of Fines for bad sportsmanship and Club member decorum.

4. SECRETARY/TREASURER: Shall keep careful records of proceedings and minutes. Will handle all finances, will collect, and record all dues and fines as collected through our match envelopes or through our online payment apps, will collect and record all monies collected through our home match Side Pots, will keep an accurate record of all Club financial transactions as well as each member's financial standing in the Club. Collector of match envelopes (when in attendance). Will approve all Club reimbursements. Will be the first signer on all financials.

5. SERGEANT-AT-ARMS: Enforcer of order in meetings and on the lanes. Shall assist the Vice-President as the collector of Fines for bad sportsmanship and Club member decorum. Shall work with our Promotional Sales Coordinator and Vice-President on handling our Match Raffles collecting, King & Queen of the Splits Bowling Pins, King & Queen of the 5 Pin Bowling Pins and Handing Out our 200+ & 40+ Pins.

6. MEMBERSHIP COORDINATOR: Will be the Board of Directors and Membership point person regarding Club Membership. Will assist team captains on how to fill out the match envelopes, home match recaps and MeatJuice & Cookies Tracking Sheets. Will assist in getting jersey sizing for jersey orders. Shall work with our Vice-President to ensure that Prospective Members have read and understand the by-laws and expectations prior to being voted on for membership. Will assist in the collection of USBC Membership applications from Membership.

7. PROMOTIONAL SALES COORDINATOR: Will be the Board of Directors and Membership point person regarding our Match Raffles and Awards, as well as Membership Events. Shall work with our Vice-President and Sergeant-At-Arms on handling our Match Raffles collecting, King & Queen of the Splits Bowling Pins, King & Queen of the 5 Pin Bowling Pins and Handing Out our 200+ & 40+ Pins. Will assist in the accounting of the Club as the third signer on all financials and will be collector of match envelopes (when the Secretary/Treasurer is not in attendance).

E. The Vice-President, Sergeant-At-Arms and Membership Coordinator MUST make themselves available for at least one of every three home matches to assist the Promotional Sales Coordinator with Match Raffles collecting, King & Queen of the Splits Bowling Pins, King & Queen of the 5 Pin Bowling Pins and Handing Out our 200+ & 40+ Pins whether they are bowling in that match or not.

1. The Promotional Sales Coordinator will coordinate which dates those Board of Directors will assist, once made aware of the Vice-President, Sergeant-At-Arms and Membership Coordinator's availability.

2. The Promotional Sales Coordinator will coordinate a replacement to be MC for any home match they will miss.

a) *The replacement MC will not bowl the home match unless necessary and if they do bowl, they will receive the Promotional Sales Coordinator's Admin Fee & Match Fines Waiver benefit.*

F. The Vice President will oversee the purchasing and bringing of the Doughboys Donuts and Coffee to any home match beginning before 12:00 PM when the Promotional Sales Coordinator is unable to.

- G. The Board of Directors shall decide all Club issues and will schedule both Board of Directors and Membership Meetings as necessary to make those decisions.
- H. COMMITTEES – The Club President, creates all committees and appoints its members as the Board of Directors and the Membership deem necessary. The Club President and Matchmaker are to be considered members on all committees (except the Audit Committee where the Matchmaker cannot be a member).
1. THE AUDIT COMMITTEE – This committee must have a 2 to 3 members, who are not on the Board of Directors, and the committee will be headed by the Club President. They will audit the books each quarter (March, June, September and December).
 - a) *The books will be sent to each person in the committee separately and they will come together once each person on the committee has audited the books individually.*
 2. THE AWARDS COMMITTEE – This committee must have no more than 5 members, who are not on the Board of Directors, and will be headed by the Matchmaker. They, including the Membership Coordinator, who will also be a member, will meet and decide on special & fun awards for the awards banquet each year.
 - a) *Five Special Awards will be given out each year. They are Sportsman of the Year (starting in 2023), Angel Investor of the Year (2023), MeatJuice Monster (2023), Cookie Monster (2023) and one that will be determined by the Awards Committee (2024).*

III. MEMBERSHIP

- A. Membership shall consist of adult men and women 18 years and older.
- B. The Sunset Match Club shall consist of fifty (50) active members maximum.
- C. Club members are required to: attend at minimum two membership events per season, whether it be a membership meeting, holiday awards banquet, pre-match breakfast, post-match dinner, away match cocktail party, away match ice cream social, club picnic or any other club membership event.
 1. Attend, at minimum, two membership events per season, whether it be a membership meeting, holiday awards banquet, pre-match breakfast, post-match dinner, away match cocktail party, away match ice cream social, club picnic or any other club membership event.
 2. Assist the Promotional Sales Coordinator with Match Raffles collecting at a home match.
 - a) *Every member of the club should volunteer to assist at least once per season.*
- D. MEMBERSHIP TERMINATION: A membership may be terminated for:
1. BEHAVIOR DETRIMENTAL TO THE CLUB
 - a) *Any member whose actions are determined to have undermined the club, its membership or our home house, the Grand Sierra Resort, may be terminated.*
 - b) *Any member whose actions are determined to have fractured the social aspects of our club, turning member(s) versus member(s), may be terminated.*
 - c) *The process of termination shall be:*
 - (1) *Written Notice*
 - (2) *\$100 Fine – Must Be Paid by Next Match*
 - (3) *Special Membership Meeting to Vote on Ejection from Club*
 - (4) *Lifetime Membership Removal*
 - d) *The Board of Directors has sole power to determine Membership Termination without following the process above for detrimental behavior by a majority vote.*
- E. PROSPECTIVE MEMBERS must be sponsored by an active Sunset Match Club member under the following guidelines:
1. They may bowl up to two matches as a prospective guest member before declaring their intention to join the club or not.
 - a) *If they choose to join the club, their current season Membership Fee and Jersey Order Fee must be paid before their next match.*
 - b) *If they choose to not join the club, they will not be allowed to be a prospective member again for a minimum of two seasons.*
 2. They may not have their vote counted at any membership meeting until they are active.
 3. The member who sponsored the guest member is to pay for all fees for that guest (admin fee and fines).

- a) *If there is availability for the match both the guest member and the sponsoring member can both bowl.*

IV. FEES AND FINES

- A. MEMBERSHIP FEE:** To become an active member of the Sunset Match Club will be one hundred (\$100) dollars per season (September through August).
1. Membership fees can be paid either by cash, check made out to Sunset Match Club or via Zelle sent to sunsetmatchclubbanking@gmail.com.
- B. MATCH FEES & FINES:**
1. Match Fees & Fines will be collected by each Team Captain.
 - a) *The Team Captain will be determined randomly for each match by the Matchmaker or Assistant Matchmaker.*
 - b) *The Team Captain must seal the match envelope once all Fees & Fines have been collected and will turn that envelope into the Secretary/Treasurer (or whomever is the collector of match envelopes at that match).*
 2. \$5.00 ADMIN FEE must be paid for each match bowled (this is the minimum you will pay for any given match)
 3. \$1.00 per failure to bowl your average or better in any game (\$3.00 max)
 4. \$2.00 for failure to bowl your series average or better (\$2.00 max)
 5. 50¢ per failure to bowl a spare or strike in any of the random Mark Frames per game (\$1.50 max)
 6. \$5.00 NO JERSEY FINE for failure to wear the Sunset Match Club jersey while bowling in a Club event.
 - a) *This FINE is waived until your jersey order has been received.*
- C. BAD SPORTSMANSHIP & CLUB DECORUM FINES**
1. \$10.00 FINES shall include:
 - a) *Failure to give 48 hours' notice (in a non-emergency case) that you will miss a match you signed up for and have been assigned to bowl in.*
 2. \$5.00 FINES shall include:
 - a) *Hitting or kicking any bowling center equipment.*
 - b) *Trash talking or fighting a member of any Club whether ours or theirs.*
 3. \$1.00 FINES shall include:
 - a) *Use of profanity by a Club member during a match, when at a meeting or while wearing the Sunset Match Club jersey. This is a per incident fine so for some this may get expensive.*
 4. Rules regarding Bad Sportsmanship & Club Decorum Fines:
 - a) *Fines will be doled out by the Vice-President or Sergeant-At-Arms.*
 - b) *Fines must be paid and placed into the Match Envelope (if fined during a match) or paid directly to the Secretary/Treasurer (if not fined during a match).*
 - c) *The Vice-President and Sergeant-At-Arms shall keep a receipt of all fines doled out so that the Board of Directors can audit to make sure they have been paid.*
 - d) *Failure to pay your fines will result in not bowling a match until they are or membership termination.*
- D. NOT BOWLING THREE AWAY MATCHES FINE**
1. Members are to bowl at least THREE AWAY MATCHES in cities that are not Carson City or Reno.
 - a) *A member must bowl one of the days in that city for it to count, however bowlers who don't sign up for both days may not be chosen by the matchmaker to attend, as securing a bowler for the other day of a two-day weekend match may be difficult.*
 - b) *Failure to bowl at least three away matches will incur a \$125 fine that MUST be paid before the new season starts.*
 - c) *The matchmaker will make every effort to schedule members for their three away matches however that can only be done by members marking themselves available for matches on our website. Don't limit yourself to just three, as you may not be selected every time you mark yourself as available based on how many teams we can bring.*

V. MEMBERSHIP EVENTS

- A. There shall be a minimum of two meetings per year held after a Home match.
 - 1. Our By-Laws Change and Board Candidate Submittal meeting will be held after a Home match every July or August.
 - a) *If no Home match in July or August, it will be held on the first available Saturday with no match in July or August.*
 - 2. Our By-Laws Certification, Board Election & New Members Welcoming meeting will be held after a Home match every September.
 - a) *If no Home match in September, it will be held on the first available Saturday with no match in September.*
- B. Our end of season Awards Banquet will be held in conjunction with our Annual Holiday Party.
 - 1. Non-Active Club Members that won awards the previous season will be invited to the Awards Banquet at their own expense.
- C. All meetings must be posted on our website as soon as they are scheduled, and an email shall be sent to all members to verify their attendance.
 - 1. Seventeen (17) Members will constitute a quorum (this includes members of the Board of Directors).
 - 2. In-Season changes to the By-Laws will require a quorum present and a vote of 51% to pass.
- D. On any travel weekend where we bowl both days, the Club will try and secure a dinner spot for a membership dinner after bowling to continue in the building of the social aspect and camaraderie of our Club.
- E. Holiday Parties & BBQs may also be scheduled during the season to continue in the building of the social aspect and camaraderie of our Club.

VI. JERSEYS

- A. Sunset Match Club Jerseys are produced by SNAP Designs. As a member becomes official, they will try on one of the sizing jerseys to get an accurate fit and then the jersey will be ordered once payment for it has been made. Turnaround time is usually 5-6 weeks (during that time a member cannot be fined the NO JERSEY FINE).
 - 1. While waiting for a jersey order to arrive, Membership is required to wear Black jerseys, polos or shirts with sleeves to matches.

VII. MATCHES

- A. SCHEDULE:
 - 1. The Schedule of our Club Matches is located on our website located at:
www.thesunsetmatchclub.com
 - 2. Membership is EXPECTED to let the Matchmaker know that they CAN ATTEND, MIGHT ATTEND (STANDBY) or CAN'T ATTEND for EVERY SINGLE MATCH on the schedule via the website.
 - 3. Matches can be scheduled either on Saturday, Sunday or both days.
- B. SCORING RULES FOR OUR HOME MATCHES:
 - 1. 100% Team Handicap less 10 Pins
 - 2. If the Team Handicap is less than ten pins, the two opposing teams will bowl scratch.
 - a) *To find out the team handicap take the total of both team averages, find the difference between the two teams, and subtract ten (10) from the difference. If the difference between teams' averages is less than ten pins, the two opposing teams will bowl scratch otherwise the result is the handicap.*
 - 3. We do not have a drop in average for an absent bowler in our house. As many bowlers must travel some distance to come to us, we as a Club do not feel as if we should punish a bowler who couldn't make the trip for whatever reason, (emergency, sick, breakdown, etc.).
- C. TWO-DAY MATCHES: A bowler may sign up for both days, however depending on the number of signups may be chosen to be a bowler on one day and an alternate on the other to give everyone a chance to bowl.
 - 1. Alternates will be selected by the Matchmaker at the Matchmaker's discretion.
 - 2. First time bowlers and Club Members who bowled the previous away match will take precedent, however.

D. HOME MATCH PRECEDENT: The Matchmaker will make sure that Club Members who bowled the previous away matches will take precedent during the selection of teams for the upcoming home matches.

VIII. HOME MATCH GAMES, EXPENSES, REIMBURSEMENTS & AWARDS

A. For all Home Matches, the Club will run the following games:

1. Strike Pot Raffle
2. Split Pot Raffle
3. King & Queen of the Splits Bowling Pins
4. King & Queen of the 5 Pins Bowling Pins
 - a) *Unlike the other Home Match Games, the King & Queen of the 5 Pin Bowling Pins are only for Sunset Match Club bowlers to win.*

B. The Club will reimburse any expenses of any Club Member (especially of the Board of Directors) for toll calls, supplies, food items, facility rentals and services procured for the Club.

1. The Matchmaker will be reimbursed for one night's hotel stay on any two match away weekend.
2. The Secretary/Treasurer will have the Admin Fee waived at all matches that they bowl in.
 - a) *The Club Member acting as the Secretary/Treasurer at any match will receive the Secretary/Treasurer's Admin Fee Waiver benefit.*
3. The Promotional Sales Coordinator will have the Admin Fee waived at all Home matches that they are both bowling in and performing the promotional duties.
 - a) *The Club Member acting as the Promotional Sales Coordinator at any Home match that they are both bowling in and performing the promotional duties, will receive the Promotional Sales Coordinator's Admin Fee Waiver benefit.*

4. Snacks & Refreshments (if not supplied by bowling center) will be purchased for any home match beginning before 12:00 PM. For matches beginning after 12:00 PM, we may decide to have a pot luck where members will be asked to bring something to share with the teams bowling.

C. The reimbursement can be paid via Zelle or by Check from the Club.

D. If any reimbursement to be paid is over \$300, that must be voted on by the Board of Directors.

E. If any reimbursement to be paid is over \$1000, that must be voted on by a quorum of the Membership.

F. Our Club, as most leagues do, will award end of season awards.

1. Special Awards, Average Divisions, Home and Away Awards and How Many Places Paid will be determined by the Board of Directors each season based on Club finances at season end.
2. Awards may be cash, trophies, ribbons, pins or any other award as determined by the Board of Directors.
3. Cost of Awards is Capped at \$750, any overage must be voted on by a quorum of the Membership.

G. A club member must have bowled a minimum of 27 games to qualify for an award including 3 away matches (not counting Carson City or Reno).

IX. SUNSET MATCH CLUB TOURNAMENT

A. The Club will attempt to run a tournament every November or December.

B. The Club will, whenever possible, hold the tournament at the National Bowling Stadium, otherwise it will be held at the Grand Sierra Resort.

C. The tournament will usually have 3 squads over the course of the weekend (2 on Saturday and 1 on Sunday). Every club member may bowl one squad but will have to work 2 squads to help with brackets, ticket sales, scoring recap retrieval and return, selling products, etc.

D. Profits made from the tournament will mainly be used to assist bowlers with hotel fees for away matches, most likely based on a raffle and to cover other expenses during the season or hand out as awards.